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RISK ASSESSMENT AND METHOD STATEMENT

Timber treatment, Unit 3, Canal Side Business Park, Stockport

Hollins & Reed Contracting Ltd · 12 to 14 October 2026 · In charge: Dan Hollins

Job details

Company	Hollins & Reed Contracting Ltd
Site and work area	Unit 3, Canal Side Business Park, Stockport
Planned dates	12 to 14 October 2026
Customer	Thornley Vale Estates Ltd
In charge on site	Dan Hollins
Team	Two operatives: Dan Hollins leads and checks the area each morning; Priya Shah works with him.
Work	Timber treatment
Prepared by	Dan Hollins
Signature	
Date	

Work and boundaries

Treat timber with preservative. Areas: As marked on the client's site plan

Working arrangement

- Access: the floor or ground.
- Product: Water-based woodworm fluid.
- The work area will be kept clear of other people.

Emergency arrangements

Continuous siren; assemble at the site gate. First aider: Dan Hollins, first aid kit in the van. Ambulances come to the main entrance: Unit 3, Canal Side Business Park, Stockport. Dan Hollins calls 999 and meets the ambulance. Keep eye wash, a spill kit and the safety data sheet at the work area. Splash or spill: follow the sheet. Keep it out of drains. Give the sheet to the paramedics.

Planned method

1 **Set up the work area**
Confirm the work area and scope before starting. Keep other people outside the active work area. Keep entrances and escape routes clear.

2 **Check the tin suits this timber**
Before you open it, check the tin is made for this timber and this job. A brush-on treatment is not a swap for pressure-treated timber. It will not tell you what the rot is either; that is a survey.

3 **Assess this product before opening it**
Do the COSHH assessment for this product, amount, method and room. A safety data sheet is not a risk assessment. Set ventilation, gloves, eye protection and any mask before opening the tin.

4 **Check and prepare the timber**
Remove loose dirt and prepare the timber only as this job's product method says. Stop if the timber needs decay diagnosis, repair or a different treatment.

5 **Close off the treatment area**
Restrict access while timber is treated and until product information allows re-entry. Keep treated timber separate from people who are not doing the work.

6 **Apply only this job's treatment**
Apply the preservative by this job's brush, roller or spray method. Keep to the stated coverage, coats and drying time.

7 **Wash up and store safely**
Wash hands before eating, drinking or leaving the work area. Store the product in its original labelled container as the supplier requires.

8 **Clear and hand back the area**
Remove tools, waste and unused materials. Check the area is clean and ready to use. Tell the customer or whoever runs the site when the work is complete.

Risk assessment

Hazard	Who might be harmed and how	Controls in place
People entering the work area or tripping over materials Step 1	Workers, occupants and visitors	Mark or barrier the active work area. Store tools and materials away from access routes.
The wrong product on the skin, or rot left untreated behind a finish Step 2	Treatment workers and occupants	Go by the current tin and its sheet, not the last job. Stop if nobody can say the product is right for this timber.

Hazard	Who might be harmed and how	Controls in place
Skin, eye or breathing exposure to preservative Step 3	Treatment workers	Keep the product in its original labelled container. Stop if the label or instructions are missing.
Unexpected timber damage or treatment outside the product scope Step 4	Treatment workers and people nearby	Keep preparation dust and debris away from others. Refer damage that the treatment cannot safely resolve.
Others contact wet or active biocide Step 5	Treatment workers and occupants	Use barriers and signs. Keep the exclusion in place for the stated period.
Exposure or ineffective treatment if the product is used wrongly Step 6	Treatment workers and nearby people	Use the product instructions and controls. Do not mix or substitute products outside the label.
Preservative is swallowed from contaminated hands or accessed later Step 7	Treatment workers and people using the area later	Provide washing facilities and follow the supplier hygiene instructions. Keep products away from unauthorised people.
Debris, tools or unfinished work left in the area Step 8	Workers, occupants and visitors	Remove waste by the agreed route. Record and protect any unfinished work.