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RISK ASSESSMENT AND METHOD STATEMENT

Wet rooms, Unit 3, Canal Side Business Park, Stockport

Hollins & Reed Contracting Ltd · 12 to 14 October 2026 · In charge: Dan Hollins

Job details

Company	Hollins & Reed Contracting Ltd
Site and work area	Unit 3, Canal Side Business Park, Stockport
Planned dates	12 to 14 October 2026
Customer	Thornley Vale Estates Ltd
In charge on site	Dan Hollins
Team	Two operatives: Dan Hollins leads and checks the area each morning; Priya Shah works with him.
Work	Wet rooms
Prepared by	Dan Hollins
Signature	
Date	

Work and boundaries

Waterproof and finish. Areas: As marked on the client's site plan

Working arrangement

- Access: the floor or ground.
- The work area will be kept clear of other people.

Emergency arrangements

Continuous siren; assemble at the site gate. First aider: Dan Hollins, first aid kit in the van. Ambulances come to the main entrance: Unit 3, Canal Side Business Park, Stockport. Dan Hollins calls 999 and meets the ambulance.

Planned method

1 **Set up the work area**
Confirm the work area and scope before starting. Keep other people outside the active work area. Keep entrances and escape routes clear.

2 **Check the waterproof system**
Have the specified primer, membrane or board system and its instructions ready. Stop if the system or its preparation details are missing.

3 **Find and isolate hidden services**
Find cables and pipes before you disturb anything: drawings, then a detector. Mark what you find. Not sure what is there? Turn the supply off, or do not start. Have cables and gas isolated by the right person and prove them dead before you start.

4 **Carry the tiles, boards and screed safely**
Plan the route, clear it, and get help with anything long or heavy. Store materials close to the work so nobody carries further than they need to.

5 **Keep the site clean and orderly**
Keep the site clean and orderly to reduce slips and trips. Clear water, adhesive and waste from access routes.

6 **Apply the membrane evenly**
Apply this job's membrane in the specified coats and cover every prepared area. Let each coat dry as the product says.

7 **Wait before laying the finish**
Protect the membrane and wait for the product's tile-ready condition before applying adhesive. Do not walk on or contaminate the membrane.

8 **Wash cement off your skin**
Wash cement off your skin as soon as possible.

9 **Clear and hand back the area**
Remove tools, waste and unused materials. Check the area is clean and ready to use. Tell the customer or whoever runs the site when the work is complete.

Risk assessment

Hazard	Who might be harmed and how	Controls in place
People entering the work area or tripping over materials Step 1	Workers, occupants and visitors	Mark or barrier the active work area. Store tools and materials away from access routes.

Hazard	Who might be harmed and how	Controls in place
The wrong system or preparation can leave the room unprotected Step 2	Wet-room team and building users	Use the current product instructions for the actual system.
Hitting a live cable or gas pipe causes shock, fire or gas escape Step 3	The person doing the work and everyone nearby	Check again wherever the work moves. If you hit something, stop, keep clear and report it.
Back and shoulder injury from carrying heavy or long items Step 4	Everyone handling materials	Use a trolley or sack truck on the flat where the load suits one. Where the work is up a level, hand items up or hoist them. Never carry them up a ladder.
People slip or trip on wet or cluttered routes Step 5	Wet-room team, other trades and visitors	Sign or restrict slippery areas. Keep access routes clear as work progresses.
Thin or missed areas can break waterproof continuity Step 6	Wet-room team and building users	Check coverage before moving to the finish.
Early covering can trap moisture or damage the coat Step 7	Wet-room team and later users	Use the current product timing for the actual conditions.
Cement on skin causes burns or dermatitis Step 8	Wet-room team	Keep washing facilities available. Use warm running water, soap and towels.
Debris, tools or unfinished work left in the area Step 9	Workers, occupants and visitors	Remove waste by the agreed route. Record and protect any unfinished work.