Site Induction Register

Hollins & Reed Contracting Ltd

Contract name	Contract number	Principal contractor
House extension, House 2	**HR-2407**	**Hollins & Reed Contracting Ltd**

Date	Name	Company	Trade	CSCS card no.	Card expiry	Inducted	Signature
24/08/26	Dan Hollins	Hollins & Reed Contracting Ltd	Site manager	shown	Mar 2029	Yes	signed
24/08/26	Reece Ollerton	Hollins & Reed Contracting Ltd	Banksman	shown	Nov 2027	Yes	signed
24/08/26	Joe Penketh	Hollins & Reed Groundworks Ltd	Groundworker	shown	Jun 2028	Yes	signed
24/08/26	Aaron Mellor	Hollins & Reed Groundworks Ltd	Groundworker	shown	Feb 2027	Yes	signed
24/08/26	Tom Birtles	Hollins & Reed Groundworks Ltd	Groundworker	shown	Sep 2028	Yes	signed
26/08/26	Helen Ashworth	Council building control	Building control	Not asked		Yes	signed
01/09/26	Ste Kenyon	Hollins & Reed Groundworks Ltd	Groundworker	shown	Jan 2028	Yes	signed
07/09/26	Gary Sidebotham	Hollins & Reed Concrete Pumping Ltd	Pump operator	shown	Oct 2027	Yes	signed
07/09/26	Paul Heywood	Hollins & Reed Concrete Ltd	Wagon driver	Not asked		Yes	signed
07/09/26	Neil Greenhalgh	Thornley Vale Estates Ltd	Client's surveyor	Not asked		Yes	signed

Worked example of a made-up job. Not a record of real work.