Snagging List

Hollins & Reed Contracting Ltd

Project	Plot or area	Inspected by	Date
New homes, Phase 2	**Plots 4 to 9**	**Dan Hollins**	**6 October 2026**

No.	Location	Description of snag	Priority	Trade	Date raised	Due	Done	Signed off
1	Plot 4 drive	Over 10 mm out under a 2 m straight edge	Medium	Surfacing	06/10/26	13/10/26	☑	DH 08/10/26
2	Plot 4 drive	Standing water an hour after rain, over 5 mm deep	High	Surfacing	06/10/26	08/10/26	☑	DH 08/10/26
3	Plot 5 path	Standing water at the entrance door	High	Groundworker	06/10/26	08/10/26	☑	DH 08/10/26
4	Plot 5 drive	Falls towards the building	High	Groundworker	06/10/26	08/10/26	☐	
5	Plot 6 drive	Block rocking by the garage door	Medium	Paving	06/10/26	13/10/26	☑	DH 08/10/26
6	Plot 6 drive	Blocks cracked and chipped	Medium	Paving	06/10/26	13/10/26	☑	DH 08/10/26
7	Plot 6 drive	Block joints not filled to the surface	Low	Paving	06/10/26	16/10/26	☑	DH 08/10/26
8	Plot 7 drive	Pattern not consistent across the drive	Low	Paving	06/10/26	16/10/26	☐	
9	Plot 7 drive	Rough cuts around the manhole	Low	Paving	06/10/26	16/10/26	☐	
10	Plot 7 drive	Edge blocks not haunched and not firm	Medium	Paving	06/10/26	13/10/26	☐	
11	Plot 8 frontage	Kerb loose	Medium	Groundworker	06/10/26	13/10/26	☑	DH 08/10/26
12	Plot 8 drive	Roller marks in the tarmac	Low	Surfacing	06/10/26	16/10/26	☐	
13	Plot 8 drive	Loose aggregate on the surface	Low	Surfacing	06/10/26	16/10/26	☐	
14	Plot 8 drive	Ridge at the joint between two laying sessions	Medium	Surfacing	06/10/26	13/10/26	☐	
15	Plot 9 drive	Tarmac cracking at the threshold	Medium	Surfacing	06/10/26	13/10/26	☐	
16	Plot 9 drive	Tyre marks and indentations from plant	Medium	Surfacing	06/10/26	13/10/26	☐	

Worked example. Change it to fit your job before you use it.

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17	Plot 9 frontage	Trench reinstatement does not match the surface	Medium	Surfacing	06/10/26	13/10/26	☐	
18	Shared drive	Oil stain on the blocks	Low	Paving	06/10/26	16/10/26	☑	DH 08/10/26
19	Plot 5 drive	Mortar splashes on the paving	Low	Paving	06/10/26	16/10/26	☑	DH 08/10/26
20	Plot 4 frontage	Temporary signage and cable ties left	Low	Site team	06/10/26	16/10/26	☑	DH 08/10/26
21	Shared path	Slab raised, trip hazard	High	Paving	06/10/26	08/10/26	☑	DH 08/10/26
22	Shared drive entrance	Dropped kerb step over 6 mm	High	Groundworker	06/10/26	08/10/26	☐	
23	Plot 7 drive	Drain cover not in line with the ground, rocks	High	Drainage	06/10/26	08/10/26	☑	DH 08/10/26
24	Plot 4 frontage	Gully full of debris	Medium	Drainage	06/10/26	13/10/26	☑	DH 08/10/26
25	Plot 6 frontage	Gully slow to drain	Medium	Drainage	06/10/26	13/10/26	☐	
26	Shared drive	Surface water does not reach the gully, bucket test	Medium	Groundworker	06/10/26	13/10/26	☐	
27	Visitor bays	Permeable paving does not soak through	Medium	Paving	06/10/26	13/10/26	☐	
28	SuDS feature	Inlet blocked by overgrown planting	Medium	Landscaper	06/10/26	13/10/26	☐	
29	Plots 4 and 5 boundary	Fence panel leaning	Medium	Fencing	06/10/26	13/10/26	☑	DH 08/10/26
30	Plots 5 and 6 boundary	Fence post loose	Medium	Fencing	06/10/26	13/10/26	☑	DH 08/10/26
31	Plot 6 boundary	Gravel board missing	Low	Fencing	06/10/26	16/10/26	☐	

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32	Plot 7 boundary	Gap under the fence	Low	Fencing	06/10/26	16/10/26	☐	
33	Plot 8 boundary	Fence not in the position shown on the plan	High	Fencing	06/10/26	08/10/26	☐	
34	Plot 9 side gate	Gate will not latch shut	Medium	Fencing	06/10/26	13/10/26	☐	
35	Plot 9 side gate	Timber not protected	Low	Fencing	06/10/26	16/10/26	☐	
36	Plot 8 rear	Retaining wall cracked	High	Groundworker	06/10/26	08/10/26	☐	
37	Plot 4 rear garden	Turf not evenly laid, gaps showing	Medium	Landscaper	06/10/26	13/10/26	☐	
38	Plot 5 rear garden	Bare soil where turf should be	Medium	Landscaper	06/10/26	13/10/26	☐	
39	Plot 6 rear garden	Dip in the turf	Low	Landscaper	06/10/26	16/10/26	☐	
40	Plot 7 front garden	Two shrubs dead	Medium	Landscaper	06/10/26	13/10/26	☐	
41	Site entrance	Planting differs from the approved plan	Medium	Landscaper	06/10/26	13/10/26	☐	
42	Site entrance	Tree root flare buried by mulch	Medium	Landscaper	06/10/26	13/10/26	☐	
43	Plot 5 rear	Outdoor light not working	Medium	Electrician	06/10/26	13/10/26	☐	
44	Plot 6 rear	Patio slabs rock underfoot	Medium	Paving	06/10/26	13/10/26	☐	
45	Bin store	Step at the entrance, bins cannot be wheeled out	Medium	Groundworker	06/10/26	13/10/26	☐	
46	Plot 8 side	Meter box door will not shut	Low	Site team	06/10/26	16/10/26	☐	
47	Visitor bays	Bay markings missing	Low	Surfacing	06/10/26	16/10/26	☐	

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48	Plot 7 rear garden	Builder's materials left	Low	Site team	06/10/26	16/10/26	☐	
49							☐	
50							☐	
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